

PASSED: May 13, 2013  
BY: Hattenbach

RESOLUTION NO. 2013-11

RESOLUTION ESTABLISHING TRAVEL POLICY  
FOR VILLAGE OFFICERS AND EMPLOYEES

WHEREAS, Village officers and employees occasionally have need to travel and incur related expenses in the course of providing the best service to the Village;

WHEREAS, Council determines it is in the best interest of the Village to establish a written policy concerning travel-related expenses in order to manage, track, and promote the efficient and economical use of such expenses;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF AMBERLEY VILLAGE, STATE OF OHIO, six (6) members elected thereto concurring,

SECTION 1: Council hereby adopts a policy related to the use of, and reimbursement of, travel expenses for Village officers and employees. The policy attached hereto as Exhibit A shall be incorporated into the Amberley Village Employee Handbook and shall be amended from time to time by resolution of Council.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed this 13<sup>th</sup> day of May, 2013.

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Mayor J.K. Byar

Attest:

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Nicole Browder, Clerk of Council

Resolution Vote:

Moved: Hattenbach Second: Doering

I, Clerk of Council of Amberley Village, Ohio, certify that on the 17<sup>th</sup> day of May, 2013, the forgoing Resolution was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Resolution at all of the places of public notice as designed by Sec. 31.40(B), Code of Ordinances.

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Nicole Browder, Clerk of Council